

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

OCTOBER 29, 2012

The regularly scheduled meeting of the Board of County Commissioners was called to order at 9:00 a.m. this 29th day of October, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice-Chairman  
George Skinner, Member  
Tammy Belinson, Secretary

Also present were: Assistant District Attorney James Robertson, Darry Stacy, Melinda Duke, Jim Williams, Valorie Mattheus, Gayla Sukenis, Rhett Burnett, James Johnson, Keri Lyles, Jessica Bruha, Mick Hinton, Paul Summars, Annette Pretty, Tim Thompson, Dannie Bellar, Joseph Lester and Peggy Laizure.

George Skinner moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of October 22, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland, moved, seconded by Rusty Sullivan, to accept and possibly award later County Bid – #EB-1580 – Non-Encumbered Contract for the Printing of Election Ballots for the County Election Board. The bid term will be from November 15, 2012 through June 30, 2013.

## CLEVELAND COUNTY BID SUMMARY

### List of Individual Bidders

**Mid-West Printing  
Company**

1

**Royal Printing  
Company, Inc.**

2

BID: #EB-1580  
DEPT: Election Board  
DATE OPENED: 10-29-12

### List of Individual Items

Non-Encumbered Contract for the Printing  
of Election Ballots for the Election Board.

The bid term will be from November 15, 2012  
through June 30, 2013.

### REGULAR BALLOTS

MAXIMUM QUANTITY PER ELECTION

N/A

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UNIT PRICE PER BALLOT:

<b>8.5 X 14.0 Inches:</b>	\$0.16	\$0.17
Add'l Cost for Color Distinction:	\$0.02	\$0.02
<b>8.5 X 17.0 Inches:</b>	\$0.18	\$0.175
Add'l Cost for Color Distinction:	\$0.02	\$0.02
<b>8.5 X 19.0 Inches:</b>	\$0.20	\$0.175
Add'l Cost for Color Distinction:	\$0.02	\$0.02

**ABSENTEE BALLOTS**

MAXIMUM QUANTITY PER ELECTION	N/A	_____
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UNIT PRICE PER BALLOT:

<b>8.5 X 14.0 Inches:</b>	\$0.16	\$0.17
Add'l Cost for Color Distinction:	\$0.02	\$0.02
<b>8.5 X 17.0 Inches:</b>	\$0.18	\$0.175
Add'l Cost for Color Distinction:	\$0.02	\$0.02
<b>8.5 X 19.0 Inches:</b>	\$0.20	\$0.175
Add'l Cost for Color Distinction:	\$0.02	\$0.02

**SAMPLE BALLOTS**

MAXIMUM QUANTITY PER ELECTION	N/A	_____
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UNIT PRICE PER BALLOT:

<b>8.5 X 14.0 Inches:</b>	\$0.16	\$0.17
Add'l Cost for Color Distinction:	\$0.02	\$0.02
<b>8.5 X 17.0 Inches:</b>	\$0.18	\$0.175
Add'l Cost for Color Distinction:	\$0.02	\$0.02
<b>8.5 X 19.0 Inches:</b>	\$0.20	\$0.175
Add'l Cost for Color Distinction:	\$0.02	\$0.02

Note Exception:

A one time \$20.00 set-up will be charged per election date regardless of number of styles. Bid prices include all charges for freight, F.O.B. with inside delivery.

There is no additional set-up fee. Above price includes shipping and printing on white paper with one color bar printed at the top of the first page of every stapled book of 100. For example: ballot number 001, 101, 201, etc. If you have any questions, feel free to contact Kelley Thomas at 405-235-8581 or 800-422-5568.

<b>Contact Person:</b>	Scott Seay	Kelley Thomas
<b>Title:</b>	Vice President	_____
<b>Address:</b>	PO Box 650 Sapulpa, OK 74067	1830 NW 4th Dr. OKC, OK 73106
<b>Phone:</b>	800-375-3494	405-235-8581
<b>Fax:</b>	918-224-0636	405-235-0868

NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES
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The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by George Skinner, to award County Bid – #HWY-1578 – Three-Month (3) Non-Encumbered Contract to provide Materials and installation of 42” wide Sod for Roadside Erosion to low bidder Allen Farms, Inc. The bid term will be from October 30, 2012 through January 29, 2013.  
The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by George Skinner, to award County Bid \_ #SHE-1579 – One-Year (1) Non-Encumbered Contract for Inmate Clothing for Cleveland County Detention Center to low bidder Robinson Textiles. The bid term will be from November 7, 2012 through November 6, 2013. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes. Motion carried.

Undersheriff Rhett Burnett reported 399 prisoners in the F. DeWayne Beggs Detention Center this morning. Seventy-eight are DOC and 59 have J&S’s.

JOSEPH K. LESTER  
SHERIFF



OFFICE OF THE  
**CLEVELAND COUNTY SHERIFF**  
128 SOUTH PETERS AVENUE  
NORMAN, OKLAHOMA 73069  
405-701-8888  
[www.ccsso-ok.us](http://www.ccsso-ok.us)

October 29, 2012

Commissioner Rod Cleveland  
Commissioner George Skinner  
Commissioner Rusty Sullivan  
203 S. Jones, Suite 260  
Norman, OK. 73069

Dear Cleveland County Commissioners,

As of today's date the head Count of the prisoners in the F. DeWayne Beggs Detention Center is currently at 399.

Thanks,

A handwritten signature in black ink, appearing to read "Joseph K. Lester", is written over a large, light-colored scribble or watermark.

Joseph K. Lester,  
Sheriff

George Skinner moved, seconded by Rod Cleveland, to adopt a county flag with a green background to not conflict with the colors of the United States flag or Oklahoma State flag. The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by George Skinner, to approve the purchase of the county flags with the Cleveland County Seal as the logo.

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes; George Skinner, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Application for Permit Utility Line/Pipe Line Installation of a 6-inch Gas Line crossing 192<sup>nd</sup> Street approximately 450 feet North of Moffat Road. The original application read 8-inch but the line will be 6-inch.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Sale of the following County Owned Property obtained by the County at the June 2012 Tax Resale:

- a. Pecan Creek South, 1.25 acres, Lot 80, \$600.00
- b. Pecan Creek Northeast, 1.26 acres, Lot 133, \$600.00
- c. Valley Creek Estates, Lot 48, Block 1, \$600.00
- d. Pecan Creek Northeast, 1.25 acres, Lot 103, \$600.00
- e. Pecan Creek Northeast, 1.26 acres, Lot 135, \$600.00
- f. Valley Creek Estates, Lot 47, Block 1, \$600.00
- g. Valley Creek Estates, Lot 46, Block 1, \$600.00

All properties were purchased by James Bradley.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve a contract between the Cleveland County Clerk and Oklahoma Office Systems. The contract is for maintenance for 2-HP 602X in the amount of \$0.0151 per print billed monthly or quarterly. The contract period is from August 27, 2012 to June 30, 2013 and is renewable for an additional Fiscal Year.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve a contract between the Cleveland County Sheriff’s Office and Elizabeth P. Jones for November 1, 2012 through March 31, 2013 in the amount of \$3,465.00 per month to be paid semi-monthly. Services include training of incarcerated women, complete mental health overviews and maintaining program evaluations. Undersheriff Rhett Burnett, they were able to find a grant to continue the S-CAP program another 5 months. Sheriff Joseph Lester said he was working with Chris Steele but would not get any benefits until after January.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$40,261.03.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve a claim from Katie Boykin for reimbursement from damage to a redbud tree on the Etowah Road project in the amount of \$200.00.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

13-1265 – SF1B	13-0035 – T2A
13-1446 – CCJC2	13-0044 – T2A
13-1964 – CCJC2	13-0115 – T2A
	13-0494 – T2A
13-1445 – CFBC2	13-0621 – T2A
	13-0636 – T2A
13-0126 – FF2	13-1394 – T2A
13-0146 – FF2	13-1504 – T2A
13-1264 – FF2	13-2128 – T2A
	13-2217 – T2A

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Blanket Purchase Orders submitted for the following Departments:

**a. District #1 Warehouse:**

13-2366 – T2A	Harbor Freight Tools	\$ 600.00
13-2367 – T2A	Meridian Tool & Hardware Store	\$ 700.00
13-2368 – T2A	Whitton Supply Company	\$ 1,000.00
13-2369 – T2A	Palace Auto Supply, Inc.	\$ 3,500.00

**b. District #2 Warehouse:**

13-2354 – T2A	Edwin D. Tomlinson	\$ 750.00
13-2425 – T2A	O’Reilly Automotive	\$ 2,500.00
13-2426 – T2A	Grissoms LLC	\$ 1,200.00
13-2427 – T2A	Fastenal Industrial & Construction Supplies	\$ 1,500.00
13-2428 – T2A	Industrial Specialties	\$ 1,000.00
13-2429 – T2A	Metro Turf Outdoor Power Equipment, Inc.	\$ 1,000.00
13-2430 – T2A	Hydradyne Hydraulics	\$ 750.00
13-2431 – T2A	Horizon Hydraulics, Inc.	\$ 750.00
13-2432 – T2A	Certified Laboratories	\$ 3,000.00
13-2433 – T2A	Danny Jester	\$ 500.00
13-2434 – T2A	Delco Diesel Services, Inc.	\$ 750.00
13-2447 – T2A	Steve’s Wholesale Distributors	\$ 1,500.00

**c. District #3 Warehouse:**

13-2419 – T2A	James Supplies & Rental Company	\$ 750.00
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**d. Cleveland County Commissioner’s Office:**

13-2357 – D2	Oklahoma Office Systems	\$ 400.00
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**e. Cleveland County Health Department:**

13-2421 – MD1C	Deborah J. Gentry	\$ 30.00
13-2422 – MD1C	Jennifer S. Brown	\$ 30.00
13-2423 – MD1C	Rachel Roach	\$ 100.00
13-2424 – MD1C	Edith Arp	\$ 200.00

**f. Cleveland County Sheriff’s Office:**

13-2417 – CFB2	Copelin’s Office Center	\$ 1,000.00
13-2446 – B2A	Binswanger Glass 635	\$ 300.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 12/13</u>	
a. General Fund	\$ 51,322.80
b. Highway Fund	172,739.74
c. Health Fund	8,181.29
d. Sheriff Service Fee Fund	3,311.60
e. Sheriff Commissary Fund	8,196.89
f. Sheriff Jail Fund	3,794.88
g. Sheriff Revolving Fund	7,265.46
h. Treasurer Certification Fee Fund	25.53
i. Fair Board Fund	2,662.82
<u>FY 11/12</u>	
a. General Fund	\$ 7,463.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

There was no New Business to come before the Board.

Board Members had no Comments

There were no Public Comments.

George Skinner moved, seconded by Rusty Sullivan, to adjourn at 9:28 a.m.  
The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

(Clerk’s note: Amended Agenda was posted October 26, 2012 @ 3:12 p.m.)